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STATE COURT OF  
DEKALB COUNTY  
JUDGE JANIS C. GORDON  
DIVISION VII  
CIVIL PRE-TRIAL  
CONFERENCE CALENDAR  
JUNE 5, 2019  
AT 1:30 P.M.  
COURTROOM B

OF THE  
JUDICIAL TOWER LOCATED  
ON THE 2ND FLOOR AT  
558 N. MCDONOUGH STREET  
DECATUR, GEORGIA 30030  
JACQUELINE D. SIMPSON  
CIVIL CALENDAR CLERK  
404-687-3985

E-mail to  
jdsimpso@dekalbcountyga.gov  
www.dekalbatafcourt.net

THE STATE COURT OF  
DEKALB COUNTY  
STATE OF GEORGIA

**ORDER**

(Civil Pre-Trial Conference Calendar)  
Counsel and pro se litigants in all lis-  
ted cases are directed to appear in  
Court for the Division VII Civil Pre-  
trial Conference Calendar on June  
5, 2019, at 1:30 p.m. The purpose of  
this Conference is to determine the  
status of the case, resolve remaining  
issues, and schedule the case for tri-  
al. A consolidated Pre-Trial Order will  
be due sixty (60) days before trial,  
but the Order need not be prepared  
for the Pre-Trial Conference.

At the Pre-trial Conference, counsel  
and parties representing themselves  
must be prepared to address any re-  
maining discovery issues, all pending  
or anticipated motions, chances of  
settlement, length of trial, number of  
jurors, jury pre-qualifications, and  
court reporting of the case. Counsel  
and parties are expected to confer,  
exchange documents and resolve  
any discovery disputes. Further, they  
must have express authority to settle  
the pending claim(s) and be pre-  
pared to confidentially reveal the  
terms of settlement to the Court.

**THE ATTORNEYS WHO WILL AC-  
TUALLY TRY THE CASE, AND  
PARTIES REPRESENTING THEM-  
SELVES, Corporations must be rep-  
resented by counsel in all actions  
filed on or after June 5, 1997. Eckles  
v. Atlanta Technology Group, Inc.,  
267 Ga. 801, 485 S.E.2d 22 (1997).  
ARE REQUIRED TO ATTEND THE  
PRETRIAL CONFERENCE AND  
WILL BE EXPECTED TO COMMIT  
TO A SPECIALLY-SET TRIAL DATE.**

No continuances will be granted ex-  
cept on prior written order of the  
Court for legal cause shown. A Mo-  
tion for Continuance must be made in  
writing at least ten days before the  
Pre-Trial Conference, and an Order  
must be submitted.  
Failure to respond to this notice may  
result in the dismissal of the com-  
plaint, answer, or counterclaim, and  
may subject counsel or parties to  
sanctions.

If a case is settled or otherwise re-  
solved, the parties must notify Jac-  
queline Simpson, Civil Case Man-  
ager, Division VII, at (404) 687-3985  
or jdsimpso@dekalbcountyga.gov,  
and follow-up with a pleading con-  
firming dismissal or settlement.  
**SO ORDERED**, this 8th day of May,  
2019.

Janis C. Gordon, Judge  
STATE COURT OF  
DEKALB COUNTY