

1/31/20

20311

GWINNETT SUPERIOR COURT  
THE HONORABLE KEITH MILES, BY DESIGNATION FOR  
THE HONORABLE TRACIE H. CASON  
ONE WEEK CIVIL JURY, BENCH, AND DEFAULT CALENDAR  
MARCH 23 - 27, 2020

The above term of the Gwinnett Superior Court will convene at 9:00 A.M., in Courtroom 3J, with the **Honorable Keith Miles, by designation for the Honorable Tracie H. Cason** presiding for disposition of civil cases hereinafter listed.

**CALENDAR CALL: REPORTING IS REQUIRED BY E-MAIL OR FAX:**

**\*\*\*ALL PARTIES ON THIS CALENDAR ARE HEREBY ORDERED TO COMPLETE THE ATTACHED MANDATORY REPORTING FORM AND RETURN IT TO THE JUDGE'S OFFICE NO LATER THAN MARCH 9, 2020\*\*\***

**TRIAL APPEARANCE:** A message which lists the cases that must be ready for trial on *Monday, March 23, 2020* will be on a voice processing mail box, 770-822-8654, after 2 p.m., on *Thursday, March 19, 2020*. All attorneys shall call 770-822-8654 after 5:00 p.m. each day of this calendar for instructions regarding the scheduling of cases for the remainder of the week.  
**\*\*\*DO NOT APPEAR ON THE FIRST DAY OF THE CALENDAR UNLESS YOU ARE NOTIFIED BY THE COURT TO REPORT OR YOUR CASE IS LISTED ON THE RECORDING. CASES MAY BE TRIED OUT OF ORDER\*\*\***

**INTERPRETERS:** See attached page.

**DISMISSALS AND SETTLEMENTS:** YOU WILL NOT BE EXCUSED FROM THIS CALENDAR WITH A SETTLEMENT ANNOUNCEMENT. YOU MUST PROVIDE ALL FINAL DOCUMENTS FOR DISPOSITION OF THE CASE, OR PARTIES AND ATTORNEYS WILL BE REQUIRED TO APPEAR. CASES IN WHICH NO APPEARANCE IS MADE WILL BE CONSIDERED ABANDONED AND WILL BE DISMISSED FOR WANT OF PROSECUTION. Any Dismissals shall be filed with the Clerk and a copy forwarded to the court.

**MEDIATION:** If your cases has not previously been ordered to mediation and you provide a consent form to utilize ADR Process, signed by both the Plaintiff and Defendant, your case will be removed from this calendar for a period of 60 days to allow the case to be mediated and/or submitted to binding arbitration. This form is available at:

<http://www.gwinnettcourts.com/documents/forms/superior/turner/consentToUtilizeADRProcess.pdf>

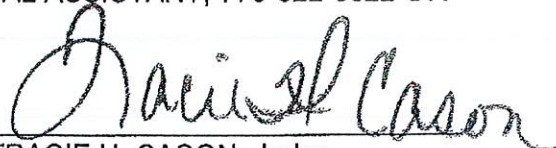
Based on the length of time a case has remained pending or its position on the calendar, the Court may decline any request for removal from the calendar to mediate even if consented to by the parties,

**CONTINUANCES:** Pursuant to Uniform Superior Court Rule 8.5, continuances WILL NOT BE GRANTED MERELY BY THE AGREEMENT OF COUNSEL OR BY TELEPHONE. This Court requires that all requests for continuance be in writing and received by the Court at least ten (10) days prior to the scheduled appearance date.

**DOMESTIC CASES:** In all cases appearing on the attached calendar involving minor children, both Plaintiff and Defendant must attend the Navigating Family Change seminar prior to the final disposition of their case. For further information, please contact the Administrative Office of the Courts @ 770-822-8195. Parties in all cases involving requests for child support and/or custody shall file the Child Support Worksheet with schedules, Child Support Addendum and Parenting Plan as required by O.C.G.A. §19-6-15, O.C.G.A. §19-9-1.

FOR ASSISTANCE, PLEASE CONTACT LISA ALT, JUDICIAL ASSISTANT, 770-822-8622 OR E-MAIL [lisa.alt@gwinnettcounty.com](mailto:lisa.alt@gwinnettcounty.com)

SO ORDERED, this 31st day of January, 2020.

  
TRACIE H. CASON, Judge  
Gwinnett Superior Court