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7/9/21

FILED IN OFFICE  
CLERK SUPERIOR COURT  
GWINNETT COUNTY, GA

**SUPERIOR COURT OF GWINNETT COUNTY  
WARREN DAVIS, JUDGE  
CIVIL JURY TRIAL CALENDAR**

21 JUL -6 PM 4:48

Back up:

~~Dates:~~ Week of July 26, 2021  
Back Up: Week of August 2, 2021

Courtroom: 101  
Courtroom: 101  
P. C. RABER, CLERK

**SEE LIST OF CASES HERETO ATTACHED AND INCORPORATED BY REFERENCE HEREIN.  
ALL ATTORNEYS/PRO SE LITIGANTS SHALL MAKE A TELEPHONE ANNOUNCEMENT TO  
BAHAR GRAVERAN AT 770-822-8043 BY THE WEDNESDAY PRECEEDING THE TRIAL WEEK.**

Telephone announcements shall include the following: 1 Case #; 2 Plaintiff/Defendant reporting, 3 If case is ready for trial; 4. Estimated Length of trial, 5. If Court Reporter is needed, 6. If a court appointed interpreter is needed & specify language; 7 Name, telephone number and email of attorney or self-represented party trying the case  
ALTERNATIVELY, counsel may give notice of these 7 provisions via email provided that ALL counsel in the case are also given notice of that communication Email notices shall be submitted to [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com).

**ON THE FRIDAY BEFORE EACH TRIAL WEEK SET FORTH HEREINABOVE, THE COURT WILL MAKE ITS  
ANNOUNCEMENT OF WHICH CASES ARE TO INITIALLY REPORT TO TRIAL THE FOLLOWING MONDAY  
(TUESDAY IF A MONDAY IS A HOLIDAY.) THE ANNOUNCEMENT WILL BE MADE BY TWO MEANS:**

- **#1 ON COURT'S ANNOUNCEMENT LINE, 770.822.8098 AFTER 2:00 PM &**
- **#2. ON THE COURT WEBSITE, at <http://www.gwinnettcourts.com> Courts & Judges > Superior Court > Judge Warren Davis (right hand side - Trial Calendars).**

**During the trial week(s), on a daily basis after 2:00 P.M., the Court will periodically update both the  
announcement line and Court's website on any additional cases instructed to report the next day during the trial  
weeks. As well, if you provide the Court with your telephone number and email, the Court will notify you via one  
of those means.**

Cases not reached are carried forward and shall maintain their respective position on successive calendars unless otherwise changed by the court. You may also call Bahar Graveran at 770 822.8043 for an updates Again, please insure that Ms. Graveran has both your preferred contact phone number and email address.

**INTERPRETER:** If your case requires a court appointed foreign language interpreter, please contact the Administrative Office of the Courts, 770 822 8552 or Bahar Graveran 770.822.8043 or email [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com).

**INTÉRPRETE.** Si su caso requiere un intérprete de idiomas extranjeros designado por el tribunal, comuníquese con la Oficina Administrativa de los Tribunales, 770 822.8552 o con Bahar Graveran, 770.822 8043 o envíe un correo electrónico a [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com)

**GIẢI THÍCH** Nếu trường hợp của bạn yêu cầu phiên dịch ngoại ngữ do tòa chỉ định, vui lòng liên hệ với Văn phòng Hành chính của Tòa án, 770.822.8552 hoặc Bahar Graveran, 770 822 8043 hoặc email [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com)

**통역사** 법원에서 외국어 통역사로 지정된 경우, 법원 행정실 770.822.8552 또는 Bahar Graveran, 770.822 8043 또는 이메일 [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com))으로 문의하십시오.

**译员** 如果您的案件需要法院指定的外语口译员 请联系法院行政办公室 770.822.8552 或 Bahar Graveran, 770.822.8043 或发送电子邮件至 [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com)

**COURT REPORTER - WILL NOT BE PRESENT UNLESS REQUESTED AT LEAST 48 HOURS IN ADVANCE -**  
See page 2

**CONTINUANCES.** Pursuant to Rule 8.5 (U.S.C.R.), continuances **WILL NOT BE GRANTED MERELY BY AGREEMENT.** If the case has not previously been continued, then consent telephone requests may be made to Bahar Graveran at 770 822.8043 If the case has been previously continued, then all requests for continuance shall be

submitted, in pleading form, at least five (5) days prior to the beginning of the first trial week. (Requests can be FAXED to 770.822.8535 or emailed as a signed attachment to [suptctdiv10@gwinnettcounty.com](mailto:suptctdiv10@gwinnettcounty.com)) Requests shall contain the following information Reason for the continuance, length of time to be continued (i.e. 30, 60, 90 days), If opposing counsel or party agrees to continuance, if continuances have previously been granted, to which party and for what reason, an Order for Judge's signature in the event the request is granted It is the responsibility of the requesting party to ascertain if continuance has been granted and to notify all parties. Note. Continued cases may lose calendar position

**COURT REPORTER – NOT PRESENT UNLESS REQUESTED AT LEAST 48 HOURS IN ADVANCE:** Our official court reporter ("CR") will **NOT** be present UNLESS REQUESTED AT LEAST 48 HOURS IN ADVANCE. Should you wish to have the CR present you must send an email request to Carole Poss, [Carole.poss@gwinnettcounty.com](mailto:Carole.poss@gwinnettcounty.com) or an email request to [bahar.graveran@gwinnettcounty.com](mailto:bahar.graveran@gwinnettcounty.com) If only one side requests a court reporter that will have an adverse effect upon the other party Failure to share in 'take down' costs will impair your ability to procure a transcript. Failure to have a CR take down your case may affect any appeal from an adverse ruling by the court. The party/parties retaining shall pay all fees immediately upon conclusion of the hearing/trial The cost for CR take-down of the trial is approximately \$43.31 per hour (or \$21.50 per hour if cost is shared between the parties) Counsel/parties shall make immediate payment at the time take down is completed

**DOCUMENTS E-FILED WITHIN ONE WEEK OF TRIAL:** Currently our clerk's office is understaffed Documents E-FILED within one week of trial may not be visible on the electronic database and may not be part of the file available to the Court. Counsel should bring extra copies to trial of all documents stamped filed within one week of trial to insure that the Court is apprised of their presence in the record.

**EXHIBITS.** Pursuant to O.C.G.A. 9-11-16, if no Consolidated Pretrial Order has been entered, no less than one week prior to the first scheduled jury trial date, each party shall reasonably confer with the opposing party and attempt to obtain admissions for various exhibits for each party's respective case in chief Exhibits intended solely for rebuttal or impeachment are not included in this provision

**DISMISSALS AND SETTLEMENTS:** Any dismissal or settlement announcement shall be submitted to the Clerk and a copy forwarded to the Judge's Chambers. Counsel should be prepared to reduce all settlements immediately to writing and signed by the parties. The court will assist parties should computer or FAX access be needed for cases settled at the calendar call or other court appearance. The Court discourages the reading of settlements into the record If the case is settled, be prepared to reduce any settlements to writing *instanter*

**JURY CHARGES.** For those actions appearing on the ready list, counsel shall send proposed Jury Charges to Jennifer Taylor via email ([Jennifer.taylor@gwinnettcounty.com](mailto:Jennifer.taylor@gwinnettcounty.com)), prior to the start of the trial week.

***\*\*For Courtroom technology assistant please contact Hayat Zamayar, Administrative Office of the Courts, 770.822.8680 / [hayat.zamayar@gwinnettcounty.com](mailto:hayat.zamayar@gwinnettcounty.com),***

#### **DOMESTIC CASES**

**UNIFORM SUPERIOR COURT RULE 24.2. FINANCIAL DATA REQUIRED:** Except as noted below, at least fifteen (15) days before any temporary or final hearing in any action for temporary or permanent child support, alimony, equitable division of property, modification of child support or alimony or attorney's fees, the party requesting such hearing shall file with the Clerk of Court and serve upon the opposing party the affidavit specifying his or her financial circumstances in the form set forth herein In cases filed with complete separation agreements or consent orders resolving all issues but the issue of divorce, the parties are not required to file financial affidavits, unless otherwise ordered by the Court. Within five (5) days of service of the affidavit and worksheet and schedules (where applicable) unless the court shortens or enlarges the time, the opposing party shall file with the clerk and serve upon the other party the affidavit specifying his or her financial circumstances in the form set forth herein and the worksheet and schedules, completed insofar as possible The parties shall file with the clerk and serve upon each other the affidavit and worksheet and schedules (where applicable) at least ten (10) days prior to any court ordered mediation or other alternative dispute resolution proceeding In any case in which a party has previously filed and served the affidavit, worksheet and schedules and thereafter amends the affidavit or worksheet and schedules, any such amendments shall be served upon the opposing party at least 10 days prior to final hearing or trial and shall be filed with the Clerk of court at or before trial Failure of any party to furnish the above financial information, in the discretion of the Court, may subject the offending party to the penalties of contempt and may result in continuance of the hearing until such time as the required financial information is furnished or such other sanctions or remedies deemed appropriate in the Court's discretion

**Four Mandatory Requirements for Cases Involving Minor Children**

- 1 **Child Support Worksheets & Guidelines.** ALL parties/attorneys **MUST** submit the Child Support Worksheet & Schedules, from the Child Support Calculator website (<https://csconlinecalc.georgiacourts.gov/> Choose the 'button' of 'to be made available to the Court.' (see Help Menu > User Guide p.23 transmit to Court and send a copy to the adverse party.) If your case involves a prospective reduction of child support as the number of children receiving support decreases, then you must submit worksheets for each change. (3 children, then 2 children, etc.)
  
- 2 **Navigating Family Change:** For all cases case involving minor children, both parties **MUST** attend a *Navigating Family Change* seminar prior to final trial. Please contact the Admin Office of Courts @ 770-822-8195 Website, [www.gwinnettcourts.com](http://www.gwinnettcourts.com) > Court Programs > Parenting Seminar (En español) Out-of-state parents can complete the Online Parenting Class at either <http://online.divorce-education.com/> or [www.onlineparentclass.com](http://www.onlineparentclass.com).
  
3. **Child Support Addendum:** (Standing Order Child Support Computation Procedures.) Gwinnett's Child Support Addendum must be submitted in all cases in which child support is sought. These forms may be obtained from the clerk of court's office or they may be obtained on line at (form 10) If the parties intend to decrease periodic support as the number of children for whom support is paid decreases, these forms must be modified. <http://www.gwinnettcourts.com> > Courts & judges > Superior Court > Forms and Documents.
  
4. **Parenting Plan:** In any case wherein custody of any child is at issue between the parents, **EACH** parent shall prepare a proposed parenting plan **OR** the parties may jointly submit a parenting plan to be filed with the clerk of court. Accordingly, the final decree determining the custody of a child, including modification actions, must incorporate a permanent parenting plan either separately attached or incorporated into a settlement agreement. Parenting Plan forms may be obtained from the clerk of court or online <http://www.gwinnettcourts.com/> > Courts & judges > Superior Court > Forms and Documents The Court discourages attempting to incorporate a parenting plan into a settlement agreement as most fail to incorporate the provisions required by O C G.A. § 19-9-1 and U S.C.R § 24.10

**FREE CLASS FOR TO HELP PARTIES REPRESENTING THEMSELVES PREPARE FOR COURT**


The Gwinnett Pro Bono Clinic has free classes to help parties representing themselves to fill out the appropriate and necessary forms, such as Child Support Worksheets, Parenting Plans, Child Support Addendums and to give a brief explanation of the trial process Call 678-376-4545 or register online, at <http://tiny.cc/FamilyLawClass/Day> and evening classes available

**ALL CASES**

If you have any questions about conflicts or the status of the cases, please call Bahar Graveran, Judicial Assistant, at 770-822-8043.

**Reminder:** The court will post a copy of the updated Civil Jury Trial as needed, on the Court's website at <http://www.gwinnettcourts.com/> > Courts & judges > Superior Court > Judge Warren Davis (right side, Trial Calendars)

So Ordered, this 6th day of July, 2021.

  
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Judge Warren Davis, Gwinnett Superior Court, Div 10  
75 Langley Drive, Lawrenceville GA 30046-6935  
770.822.8041