

11/29/22

GWINNETT SUPERIOR COURT  
THE HONORABLE TRACIE H. CASON

CLERK OF SUPERIOR COURT  
GWINNETT COUNTY, GEORGIA  
22-SCVIL-02

**ONE WEEK CIVIL BENCH/JURY TRIAL CALENDAR**

10/11/2022 2:02 P  
TIANA P. GARNER, CLERK

26367

**DECEMBER 12-16, 2022, COURTROOM 302 (NASH BUILDING)**

The above term of the Gwinnett Superior Court will convene **December 12, 2022 at 9:00 A.M.**, in **Courtroom 302 (Nash Building)**, with the **Honorable Tracie H. Cason**, presiding for disposition of civil cases hereinafter listed

**CALENDAR CALL: REPORTING IS REQUIRED BY E-MAIL OR FAX:**

**\*\*\*ALL PARTIES ON THIS CALENDAR ARE HEREBY ORDERED TO COMPLETE THE ATTACHED MANDATORY REPORTING FORM AND RETURN IT TO THE JUDGE'S OFFICE NO LATER THAN NOVEMBER 28, 2022.\*\*\***

**TRIAL APPEARANCE:** A message which lists the cases that must be ready for trial on *Monday, December 12, 2022* will be on a voice processing mail box, 770-822-8654, after 2 p.m., on *December 8, 2022*. All attorneys shall call 770-822-8654 after 5:00 p.m. each day of this calendar for instructions regarding the scheduling of cases for the remainder of the week.  
**\*\*\*DO NOT APPEAR ON THE FIRST DAY OF THE CALENDAR UNLESS YOU ARE NOTIFIED BY THE COURT TO REPORT OR YOUR CASE IS LISTED ON THE RECORDING. CASES MAY BE TRIED OUT OF ORDER\*\*\***

**DISMISSALS AND SETTLEMENTS:** YOU WILL NOT BE EXCUSED FROM THIS CALENDAR WITH A SETTLEMENT ANNOUNCEMENT. YOU MUST PROVIDE ALL FINAL DOCUMENTS FOR DISPOSITION OF THE CASE, OR PARTIES AND ATTORNEYS WILL BE REQUIRED TO APPEAR. CASES IN WHICH NO APPEARANCE IS MADE WILL BE CONSIDERED ABANDONED AND WILL BE DISMISSED FOR WANT OF PROSECUTION. Any Dismissals shall be filed with the Clerk and a copy forwarded to the court.

**MEDIATION:** If your case has not previously been ordered to mediation and you provide a consent form to utilize ADR Process, signed by both the Plaintiff and Defendant, your case will be removed from this calendar for a period of 60 days to allow the case to be mediated and/or submitted to binding arbitration. This form is available at

<http://www.gwinnettcourts.com/documents/forms/superior/turner/consentToUtilizeADRProcess.pdf>

**CONTINUANCES:** Pursuant to Uniform Superior Court Rule 8.5, continuances WILL NOT BE GRANTED MERELY BY THE AGREEMENT OF COUNSEL OR BY TELEPHONE. This Court requires that all requests for continuance be in writing and received by the Court at least ten (10) days prior to the scheduled appearance date.

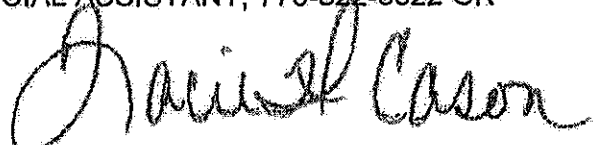
**DOMESTIC CASES:** In all cases appearing on the attached calendar involving minor children, both Plaintiff and Defendant must attend the Navigating Family Change seminar prior to the final disposition of their case. For further information, please contact the Administrative Office of the Courts @ 770-822-8195. Parties in all cases involving requests for child support and/or custody shall file the Child Support Worksheet with schedules, Child Support Addendum and Parenting Plan as required by O.C.G.A. §19-6-15, O.C.G.A. §19-9-1.

**INTERPRETER:** If your case requires a court appointed interpreter, please contact Lisa Alt, via email

***If the party receiving this calendar is a corporation, partnership, or business, it MUST be represented in this proceeding by an attorney licensed to practice law in the State of Georgia.***

FOR ASSISTANCE, PLEASE CONTACT LISA ALT, JUDICIAL ASSISTANT, 770-822-8622 OR E-MAIL [lisa.alt@gwinnettcounty.com](mailto:lisa.alt@gwinnettcounty.com)

SO ORDERED, this 11<sup>th</sup> day of October, 2022



TRACIE H. CASON, Judge  
Gwinnett Superior Court

# MANDATORY REPORTING

THIS FORM SHALL BE COMPLETED AND RETURNED TO THE JUDGES OFFICE VIA FAX OR E-MAIL

NO LATER THAN NOVEMBER 28, 2022

FAX NUMBER 770-822-7607

E-MAIL: [lisa.alt@gwinnettcountry.com](mailto:lisa.alt@gwinnettcountry.com)

CASE NUMBER: \_\_\_\_\_

STYLE: \_\_\_\_\_ VS. \_\_\_\_\_

POSITION NO. \_\_\_\_\_

SUBMITTED BY:(Name) \_\_\_\_\_

Attorney for Plaintiff  Attorney for Defendant  Pro Se Plaintiff  Pro Se Defendant

LENGTH OF TRIAL (FOR BOTH SIDES)	_____ DAY(S)
Would you like the case reported?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Any known conflicts pursuant to Uniform Superior Court Rule 17.1. <b>Conflict letters should e-mailed to <a href="mailto:lisa.alt@gwinnettcountry.com">lisa.alt@gwinnettcountry.com</a> or faxed to 770-822-7607.</b>	
Does your case require a foreign language interpreter?	<input type="checkbox"/> YES <input type="checkbox"/> NO Language _____
Outstanding Motions	Motion _____ Date filed _____
Special requirements of the case or anything else the court needs to know about your case.	