

8/29/23

28335

STATE COURT OF DEKALB COUNTY

JUDGE ANA MARIA MARTINEZ

PRETRIAL CONFERENCE

AUGUST 28, 2023

1:00PM

DIVISION 6
Judicial Tower
3rd Floor, Courtroom 3D

Nakeya Burton
Civil Case Manager
404 687 7135

www.dekalbstatecourt.net

IN THE STATE COURT OF DEKALB COUNTY
STATE OF GEORGIA

ORDER OF INSTRUCTIONS FOR DIVISION VI
PRETRIAL CONFERENCE AND CIVIL JURY CALENDAR

Consolidated Pretrial Order and Motions in Limine must be filed by: August 20th, 2023
Mandatory Pretrial Conference to be held via Zoom: August 28th, 2023, at 1:00 p.m
Civil Trial Dates: September 26th through September 29th

DeKalb County continues to monitor the COVID-19 emergency and has the technology to conduct the calendar virtually. **Lead counsel must appear virtually for the pretrial conference. All parties shall contact the Court via email to the Civil Case Manager, Nakeya Burton (nlburton1@dekalbcountyga.gov), by August 20th, 2023, for further instructions regarding proceeding with the Hearing using the Zoom application. Counsel must include ALL parties on any email correspondence with the Court.**

All cases should expect to be reached during the week of trial. Cases may be called out of order as scheduling demands. **Parties will be specially set for trial during the pretrial conference.** The parties are reminded to review the Court's **Standing Order** as they prepare the proposed Consolidated Pre Trial Order and in anticipation of their attendance at the Pre Trial Conference.

Parties must submit a **CONSOLIDATED** Pretrial Order in conformity with Uniform State Court Rule 7.2 by **August 20th, 2023**, via email to Ms. Burton **in Word format**. Failure to respond to this calendar by the deadline, or to submit the proposed Consolidated Pretrial Order to Ms. Burton, may result in the parties and/or their counsel being held in **CONTEMPT** and/or in the **DISMISSAL** of the complaint, answer, counterclaim, cross claim or third-party claim, as appropriate.

All Motions in Limine shall be filed on or before **August 20th, 2023**.

The removal of a case from the Pre-Trial/Jury calendar for any reason shall **ONLY BE BY ORDER OF THE COURT AND MUST BE FILED WITH THE COURT BY August 20th, 2023**. A Motion for Continuance and/or Extension of Discovery must be by consent of all parties and a **Consent Order submitted in Word format to Ms. Burton** at the same time as the Motion is filed with the Clerk of the Court.


Lead Counsel is required to be (virtually) present at the Mandatory Pretrial Conference on August 28th, 2023 at 1.00 p.m. In preparation for the pretrial conference, parties are directed to.

- Email Ms. Burton a copy of the Consolidated Pretrial Order **in Word format**.
- Discuss settlement options **prior** to the Pretrial Conference and be ready to discuss settlement history with the Court.
- Discuss any motions *in limine* that have been filed and make a good faith effort to resolve them and
- Discuss any objections in depositions to be presented at trial and make a good faith effort to resolve them. **All unresolved objections, together with argument and citations, shall be brought to the pre-trial conference, with a copy to the Court.** Any objections not brought before the Court prior to trial shall be deemed waived.

Parties are directed to contact via Ms. Burton via email at nlburton1@dekalbcountyga.gov regarding the calendar, trial matters and instructions by the deadline indicated in this Order.

Standing Order and Calendar may be viewed at www.dekalbstatecourt.net

SO ORDERED, this 27th day of June 2023



Judge Ana Maria Martinez
State Court of DeKalb County