

9/13/23

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CLERK OF SUPERIOR COURT  
GWINNETT COUNTY GEORGIA  
23-SFAM-10-  
9/6/2023 3 18 P  
TIANA P. GARNER, CLERK

**SUPERIOR COURT OF GWINNETT COUNTY  
WARREN DAVIS, JUDGE**

**UNCONTESTED VIDEO BENCH HEARINGS – DOMESTIC RELATIONS CASES**

**9:00 AM**

**(INCLUDES CASES IN WHICH NO ANSWER HAS BEEN FILED AS OF THE DATE OF PUBLICATION OF THIS CALENDAR)**

**Dates: September 26, 2023 Courtroom: 101 (OR VIDEO HEARINGS VIA ZOOM)**

**UNCONTESTED BENCH TRIALS & HEARINGS CAN BE CONDUCTED BY VIDEO CONFERENCING**

All counsel parties and witnesses may appear either in person or by video conferencing as this hearing will take in open Court using the on-line conferencing software Zoom Should you wish to appear by video meeting instructions will be sent to you via email together with an instruction at a later time Parties should email all exhibits to the Court pre marked in pdf format to [Supctdiv10@gwinnettcourt.com](mailto:Supctdiv10@gwinnettcourt.com) with a copy to the opposing side

POST COVID – 19 ADDITIONAL PROTECTIONS Court attendees may also bring hand sanitizer and any cleansing wipes as many areas of the courtroom are shared by others

**SEE LIST OF CASES HERETO ATTACHED AND INCORPORATED BY REFERENCE HEREIN.**

A non-jury term of Div 10 Gwinnett Superior Court will begin on the date time and courtroom listed above at which time the cases appearing on the attached calendar will be called for trial in the order in which they are listed This calendar is set for the trial of non-jury UNCONTESTED cases only

**INTERPRETER.** If your case requires a court appointed foreign language interpreter please contact the Administrative Office of the Courts 770 822 8552 or Bahar Graveran 770 822 8043 or email [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com))

**INTÉRPRETE** Si su caso requiere un intérprete de idiomas extranjeros designado por el tribunal, comuníquese con la Oficina Administrativa de los Tribunales, 770 822 8552 o con Bahar Graveran, 770 822.8043 o envíe un correo electrónico a [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com)

**GIẢI THÍCH** Nếu trường hợp của bạn yêu cầu phiên dịch ngoại ngữ do tòa chỉ định vui lòng liên hệ với Văn phòng Hành chính của Tòa án, 770 822 8552 hoặc Bahar Graveran, 770 822 8043 hoặc email [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com)

**통역사** 법원에서 외국어 통역사로 지정된 경우, 법원 행정실 770 822.8552 또는 Bahar Graveran, 770 822 8043 또는 이메일 [supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com))으로 문의하십시오

**译员** 如果您的案件需要法院指定的外语口译员 请联系法院行政办公室 770 822 8552 或Bahar Graveran 770 822 8043 或发送电子邮件至[supctdiv10@gwinnettcourt.com](mailto:supctdiv10@gwinnettcourt.com)

**Uncontested cases will be called at 9:00 AM (see calendar for your time assignment)** and continue until disposed Case in which no appearance is made will be considered abandoned and with be DISMISSED FOR WANT OF PROSECUTION If the case becomes settled counsel may either appear at the time listed above or file a MOTION FOR JUDGMENT ON THE PLEADINGS **ONE WEEK PRIOR** to this court date Settled cases receive first priority Cases in which no appearance is made will be DISMISSED FOR WANT OF PROSECUTION A Motion for Judgment on the Pleadings is an option only available to attorneys and the Motion must be filed one week prior to trial Parties representing themselves must attend the scheduled court hearing as there are usually remaining issues to be resolved which may only be completed in the hearing

**If an answer or jury demand is filed on any uncontested case, it will automatically rescheduled and removed from this calendar**

**CONTINUANCES & IMMEDIATE TRIAL CALENDAR RESET DATES.** Pursuant to 8-5 URSC continuances WILL NOT BE GRANTED MERELY BY AGREEMENT OF COUNSEL. If the case has not previously been continued by this Division then telephone mutual consent requests may be made to Bahar Graveran @ 770 822 8043 or emailed to [suptdiv10@gwinnettcountry.com](mailto:suptdiv10@gwinnettcountry.com). A reset date shall be scheduled.

**Previously continued cases** If the case has been previously continued by this Division, then all requests for continuance shall be submitted, in pleading form, at least five (5) days prior to the call of the Calendar (Requests can be emailed as a signed attachment to [suptdiv10@gwinnettcountry.com](mailto:suptdiv10@gwinnettcountry.com)). Requests shall contain the following information: Reason for the continuance, length of time (i.e. 30, 60, 90 days), proposed trial month reset date, if opposing counsel or party agrees/disagrees to continuance, if continuances have previously been granted to which party and for what reason, an Order for Judge's signature in the event the request is granted. The requesting party shall ascertain if continuance has been granted and shall notify all parties. Calendar position may be lost.

**DISMISSALS AND SETTLEMENTS. Any dismissal or settlement agreement shall be submitted to the Clerk and a copy forwarded to Angela Woodruff three days prior to the call of the calendar.** Counsel should be prepared to reduce all settlements immediately to writing and signed by the parties. The court will assist parties should computer access be needed for cases settled at the calendar call or other court appearance. The Court discourages the reading of settlements into the record. If the case is settled, be prepared to reduce settlements to writing INSTANTLY. Please be prepared with computer discs, laptops or proposed agreements to help you expedite this process.

**JURY DEMANDS** WRITTEN DEMAND FOR A JURY TRIAL may be filed BEFORE the call of the case for trial. Jury demand cases remain on this calendar for immediate trial, which includes the civil back-up calendar dates listed above. A demand for jury trial may not be withdrawn unless a settlement agreement is filed as part of the record in said case.

**ATTORNEY FEES** The Court adjudicates all claims for attorney's fees at the time of trial. Attorney fees may be assessed against either party. Parties may be ordered to pay their own attorney fees as an allocation of debt.

**MEDIATION** Mediators are available for all cases or for parties needing assistance completing court required forms. Attending mediation will not delay your trial unless approved by the court. If you need mediation assistance, please call the ADR Office 770 822 8501 <http://www.gwinnettcourts.com/> > Court Programs > Alternative Dispute Resolution. ALL FEES FOR MEDIATION SHALL BE PAID IMMEDIATELY.

**UNIFORM SUPERIOR COURT RULE 24.2, FINANCIAL DATA REQUIRED** Except as noted below, at least fifteen (15) days before any temporary or final hearing in any action for temporary or permanent child support, alimony, equitable division of property, modification of child support or alimony or attorney's fees, the party requesting such hearing shall file with the Clerk of Court and serve upon the opposing party the affidavit specifying his or her financial circumstances in the form set forth herein. In cases filed with complete separation agreements or consent orders resolving all issues but the issue of divorce, the parties are not required to file financial affidavits unless otherwise ordered by the Court. Within five (5) days of service of the affidavit and worksheet and schedules (where applicable) unless the court shortens or enlarges the time, the opposing party shall file with the clerk and serve upon the other party the affidavit specifying his or her financial circumstances in the form set forth herein and the worksheet and schedules, completed insofar as possible. The parties shall file with the clerk and serve upon each other the affidavit and worksheet and schedules (where applicable) at least ten (10) days prior to any court ordered mediation or other alternative dispute resolution proceeding. In any case in which a party has previously filed and served the affidavit, worksheet and schedules and thereafter amends the affidavit or worksheet and schedules, any such amendments shall be served upon the opposing party at least 10 days prior to final hearing or trial and shall be filed with the Clerk of court at or before trial. Failure of any party to furnish the above financial information, in the discretion of the Court, may subject the offending party to the penalties of contempt and may result in continuance of the hearing until such time as the required financial information is furnished or such other sanctions or remedies deemed appropriate in the Court's discretion.

## Four Mandatory Requirements for Cases Involving Minor Children

1 **Child Support Worksheets & Guidelines** ALL parties/attorneys **MUST** submit the Child Support Worksheet & Schedules from the Child Support Calculator website (<https://csconlinecalc.georgiacourts.gov>) Choose the button of 'to be made available to the Court (see Help Menu > User Guide transmit to Court' and send a copy to the adverse party ) For additional help see Gwinnett Family Law Clinic tabs for Divorce Legitimation etc across top if site <http://gwinnettfamilylawclinic.org/>

2 **Navigating Family Change** For all cases case involving minor children both parties should attend a Navigating Family Change seminar prior to final trial These meetings are also being conducted via teleconferencing Please go to court's website <http://www.gwinnettcourts.com/> > Court Programs > Navigating Family Change Parenting Seminar (En español) For more information you may also contact the contact the Admin Office of Courts @ 770-822-8195

3 **Child Support Addendum** (Standing Order Child Support Computation Procedures ) Gwinnett's Child Support Addendum must be filed in all cases in which child support is sought These forms may be obtained from the clerk of court's office or they may be obtained on line at (form 10) If the parties intend to decrease periodic support as the number of children for whom support is paid decreases these forms must be modified <http://www.gwinnettcourts.com/> > Courts & judges > Superior Court > Forms and Documents For additional help see Gwinnett Family Law Clinic, tabs for Divorce Legitimation, etc, across top if site <http://gwinnettfamilylawclinic.org/>

4 **Parenting Plan** In any case wherein custody of any child is at issue between the parents **EACH** parent shall prepare a parenting plan **OR** the parties may jointly submit a parenting plan to be filed with the clerk of court Accordingly the final decree determining the custody of a child, including modification actions must incorporate a permanent parenting plan either separately attached or incorporated into a settlement agreement Parenting Plan forms may be obtained from the clerk of court or online <http://www.gwinnettcourts.com/> > Courts & judges > Superior Court > Forms and Documents For additional help see Gwinnett Family Law Clinic tabs for Divorce Legitimation etc across top if site <http://gwinnettfamilylawclinic.org/>

### FREE CLASS FOR TO HELP PARTIES REPRESENTING THEMSELVES PREPARE FOR COURT

The **Gwinnett Pro Bono Clinic** has free classes to help parties representing themselves to fill out the appropriate and necessary forms such as Child Support Worksheets, Parenting Plans Child Support Addendums and to give a brief explanation of the trial process Call 678-376-4545 or register online at <http://tiny.cc/FamilyLawClass> Day and evening classes available

### GWINNETT FAMILY LAW CLINIC

The Gwinnett Family Law Clinic also has forms and information available for parties concerning various types of domestic relations actions, including the mandatory four forms listed above For additional help see Gwinnett Family Law Clinic tabs for Divorce Legitimation, etc across top if site <http://gwinnettfamilylawclinic.org/>

**If you have any questions about conflicts or the status of the cases, please call Bahar Graveran, Judicial Assistant, @ 770-822-8043 or email [suptdiv10@gwinnettcounty.com](mailto:suptdiv10@gwinnettcounty.com) with notice to all other counsel**

**Reminder.** The court will post a copy of the updated Domestic Relations Calendar as needed on the Court's website at <http://www.gwinnettcourts.com/> > Courts & judges > Superior Court > Judge Warren Davis (right side)

So Ordered this 6th day of September, 2023



Judge Warren Davis  
Gwinnett Superior Court, Div 10 75 Langley Drive  
Lawrenceville GA 30046-6935

Copy to ADR

Copy to Counsel of Record via Email and regular mail + (email) to all self-represented litigants.