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12/7/23

STATE COURT OF DEKALB COUNTY

JUDGE KIMBERLY K. ANDERSON

DIVISION II

CIVIL PRE-TRIAL CALENDAR

December 14th, 2023

1:30 pm

CIVIL CASE MANAGER~TONAY BURCH

[tsburch@dekalbcountyga.gov](mailto:tsburch@dekalbcountyga.gov)

IN THE STATE COURT OF DEKALB COUNTY  
STATE OF GEORGIA

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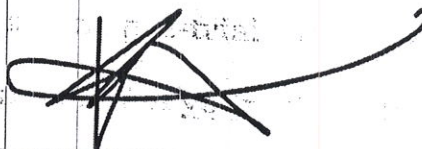
ORDER OF INSTRUCTIONS FOR DIVISION II  
CIVIL PRETRIAL CONFERENCE CALENDAR

The Court will conduct a virtual pre-trial conference in this case via Zoom on October 14th, 2023 at 1:30 pm pursuant to Unif. Sup. Ct. R. 9.1. The parties are required to submit their consolidated pre-trial order no later than FIVE (5) DAYS prior to the scheduled pretrial conference. The parties may request a one-time continuance to the next pretrial conference calendar. If the CPTO is not submitted timely for that next calendar, the parties will be required to appear in person for their pretrial conference before the Court and a trial date will be given at that time. Please be prepared to discuss your filed Motions in limine and any objections to those motions at the pre-trial conference. If you have not submitted Motions in limine on behalf of your client, the Court will assume you do not intend to file any in this case.

Parties may request a continuance in writing to this Court's civil case manager — **Tonay Burch** ([tsburch@dekalbcountyga.gov](mailto:tsburch@dekalbcountyga.gov)).

The Zoom link will be provided via email before the date of the conference. If the preferred email address is different from the email address listed in Odyssey, please let Ms. Burch know which email address is preferred for the Court to provide the Zoom link.

IT IS SO ORDERED, this 26th day of Oct. 2023.



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Hon. Kimberly K. Anderson  
State Court of DeKalb County