

29294

# JUDGE RICHARDSON

**CIVIL DIVISION  
TWO WEEK CIVIL JURY TRIAL  
CALENDAR  
1/8/2024  
9:00 AM  
COURTROOM 3C**

The following calendar is for the two-week period beginning Monday January 8, 2024. Cases may not be heard in the order in which they are published. All conflicts must be in writing and submitted in advance of the calendar date. Continuances will be for legal cause only and can only be granted by the Court. With regard to civil jury trials, Plaintiff's attorney **MUST** contact all opposing counsel or pro se parties and report the expected length of trial to Trinity Townsend, staff attorney, by email at [trinity.townsend@ful-toncountygga.gov](mailto:trinity.townsend@ful-toncountygga.gov) copying counsel for all parties or by phone at 404.613.4512 no later than 4:00 p.m. on Tuesday January 2, 2024. A consolidated pretrial order **MUST BE FILED** no later than Tuesday January 2, 2024, unless otherwise instructed by the Court. If there are any motions in limine to be filed, you must also

submit those along with the pre-trial order. Attorneys must notify the staff attorney three business days prior to court date if a Court Reporter is needed. Attorneys should email proposed jury charges no later than Friday January 5, 2024.

**FAILURE TO TIMELY SUBMIT A CONSOLIDATED PRE-TRIAL ORDER MAY RESULT IN THE DISMISSAL OF THE COMPLAINT OR THE STRIKING OF THE ANSWER WITH THE ENTRY OF JUDGMENT BY DEFAULT.**

Counsel will be notified individually when to appear for trial and all cases will be on two 2 hour notice. There will not be a calendar call. Parties and counsel in each case must be ready for trial, as cases will not necessarily be called in the order in which they appear on the calendar. Previously filed leaves of absence will be honored. Counsel who have withdrawn or represent parties who have been dismissed were served with this notice because they did not use the party management tools to remove their names from the State Court's filing service list.

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