

STATE COURT OF DEKALB COUNTY

JUDGE ANA MARIA MARTINEZ

29891

4/3/24

**NON-JURY CALENDAR**

**April 10, 2024**

**9:30AM**

Division 6  
Judicial Tower  
3<sup>rd</sup> floor, Courtroom D

Nakeya Burton  
Civil Case Manager  
404.687.7135

[www.dekalbstatecourt.net](http://www.dekalbstatecourt.net)

**IN THE STATE COURT OF DEKALB COUNTY  
STATE OF GEORGIA**

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**ORDER OF INSTRUCTIONS FOR DIVISION VI  
CIVIL NON-JURY CALENDAR**

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IT IS HEREBY ORDERED that the parties appear before this Court for a remote hearing via zoom videoconference on the 10<sup>th</sup> day of April, 2024 at 9:30 a.m. for the purpose of a non-jury trial. If so desired, the parties may object to a remote hearing and the Court will schedule the case for an in-person non-jury trial. Once scheduled, the in-person hearing will occur at the DeKalb County Courthouse, 556 N McDonough St, Decatur, Georgia 30030, in Courtroom 3-D.

IT IS HEREBY FURTHER ORDERED:

**OBJECTIONS:** Any objections to conducting the hearing via videoconference shall be e-filed by 5:00 p.m. on March 27<sup>th</sup>, 2024. Any party's failure to file a written objection by said date shall constitute that party's consent to the virtual hearing.

**EVIDENCE:** Parties shall present evidence in compliance with the applicable rules of evidence. Parties shall e-file all exhibits into the record upon which they intend to rely at trial as well as a proposed judgment by 5:00 p.m. on April 6, 2024. No party will have the ability to share their screen via Zoom. Prior to trial, the parties shall confer to resolve any objections or issues pertaining to the admissibility of any exhibits.

All parties, counsel, and any witnesses shall be present virtually for the calendar and must **contact the Court via email to the Civil Case Manager, Nakeya Burton (nlburton1@dekalbcountyga.gov), by April 1, 2024 for further instructions regarding proceeding with the Hearing using the Zoom application. Please include ALL parties on any email correspondence with the Court.**

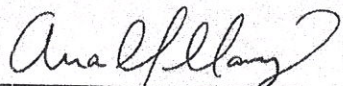
ALL MOTIONS AND/OR DEMANDS shall be made in writing as separate pleadings. They shall be filed with the CLERK OF THE COURT and a copy served on the opposing party on or before twenty (20) calendar days prior to the trial date listed.

An Order of the Court is required to remove a case from the trial calendar. A Motion for Continuance will be considered only if consented to by all parties and a Consent Order is submitted. **If a motion for continuance is submitted less than 72 hours before the hearing, parties must email a courtesy copy of the motion and order to Ms. Burton (nlburton1@dekalbcountyga.gov), or the motion will not be considered.** Failure of the Plaintiff to comply with the Court's direction and deadlines will result in the complaint being dismissed without prejudice. Failure of the Defendant to comply with the Court's direction and deadlines will result in any counterclaim/cross-claim/third party claim being dismissed without prejudice and the answer being stricken.

If the case is resolved in any manner, notify **Ms. Burton via email (nlburton1@dekalbcountyga.gov)** and follow up with a pleading confirming dismissal or settlement at least 72 hours before the scheduled hearing.

Calendar may be viewed at: [www.dekalbstatecourt.net](http://www.dekalbstatecourt.net).

**SO ORDERED**, this 27<sup>th</sup> day of February, 2024.

  
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Judge Ana Maria Martinez  
State Court of DeKalb County